



Contra
Costa
County

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: March 8, 2016

Subject: Assistant Auditor Controller - Waiver of 180 day "Sit Out" Period

RECOMMENDATION(S):

1. CONSIDER waiving the 180 day "sit out" period for Bobby Romero, former Supervising Accountant in the Office of the Auditor-Controller's Property Tax division.
2. FIND that the appointment of Bobby Romero is necessary to fill a critically needed position; and
3. APPROVE AND AUTHORIZE the hiring of County retiree Bobby Romero as a temporary County employee effective March 14 through September 30, 2016.

FISCAL IMPACT:

Salary costs are included within the Department's operating budget. Total approximate cost for the requested period is \$15,000.

BACKGROUND:

Mr. Romero retired at the end of December as a Supervising Accountant assigned to the Property Tax division. This is a request for approval from the Board of Supervisors to consider waiving the 180 day "sit out" period so that we can hire Mr. Romero to work two

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/08/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 8, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elizabeth Verigin (925)
646-2185

(2) two days a week for approximately six (6) hours each day. Mr. Romero would be strictly assigned to provide training to the new professional staff and to oversee the development and update of all of the written procedures of the Division. It is imperative that all of the Property Tax functions are properly documented due to the complexity of the tax codes, laws, etc. Mr. Romero has the knowledge, experience, and necessary background to complete this critical task.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to receive Board approval will result in significant delay in properly documenting complex property tax processes and procedures and providing quality training to the new professional accountant staff assigned to the Property Tax division.