



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: August 2, 2016

Subject: Adopt Resolution of Acceptance and Notice of Completion for the Roof Replacement at 2099 Arnold Industrial Way, Concord Project (WH286B)

**RECOMMENDATION(S):**

- (1) ADOPT Resolution No. 2016/154 accepting as complete the construction contract work performed by Roofing Constructors Inc. d/b/a Western Roofing Service for the Roof Replacement at 2099 Arnold Industrial Way, Concord project.
- (2) DIRECT the Clerk of the Board to file with the County Recorder a certified copy of Resolution No. 2016/154 and the attached Notice of Completion no later than fifteen (15) days after adoption.

**FISCAL IMPACT:**

There is no direct fiscal impact resulting from the adoption of the Resolution of Acceptance and Notice of Completion, but the adoption and recording will limit the period for filing stop payment notices and bond claims on this contract.

**BACKGROUND:**

The roof at the facility was identified in the Facilities Life-Cycle Investment Program report

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ramesh Kanzaria,  
(925) 313-2000

By: Chris Heck, Deputy

as being in poor condition and in need of replacement. The roof had

### BACKGROUND: (CONT'D)

begun leaking in a few spots. The project scope included the removal and replacement of existing roofing, flashing, drains and skylights.

On August 18, 2015, the County entered into a construction contract with Roofing Constructors Inc. d/b/a Western Roofing Service for the subject project. The above contract has been completed in accordance with the approved plans and specifications. It is recommended that the work covered by the contract be accepted by adopting a Resolution of Acceptance and Notice of Completion (Resolution No. 2016/154).

### CONSEQUENCE OF NEGATIVE ACTION:

Accepting a contract as complete is standard procedure and allows for proper closeout of the contract. If the above contract is not accepted as complete, the period for filing stop payment notices and bond claims may be extended.

### ATTACHMENTS

Resolution No. 2016/154

Notice of Completion