



# Contra Costa County

To: Board of Supervisors  
From: Ed Woo, Chief Information Officer  
Date: February 9, 2016

Subject: Contract Amendment #4 with CherryRoad Technologies, Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment with CherryRoad Technologies, Inc, effective February 9, 2016, to increase the payment limit by \$307,420 to a new payment limit of \$6,459,730 for the contractor to provide an additional resources to assist the County with the upgrade of PeopleSoft HCM version 8.8 to version 9.2.

## **FISCAL IMPACT:**

The \$6,459,730 is budgeted under Org #1695 FY 2014-2015, FY 2015-2016, and FY 2016-2017, supported through countywide inter-departmental charges to all departments.

## **BACKGROUND:**

The PeopleSoft Human Capital Management (HCM) system is currently used to process the County's payroll, in addition to maintaining human resources and employee benefits records. The original contract with CherryRoad Technologies Inc provided for the contractor to perform a fit/gap analysis, infrastructure assessment, and initial upgrade tasks to upgrade PeopleSoft HCM version 8.8 to version 9.2, at a cost up to \$1,200,000.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/09/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I  
Supervisor

By: June McHuen, Deputy

Contact: Ed Woo 925-383-2688

cc:

The County and contractor first amended the contract in September 2015 to provide that the Contractor would host nine application test environments, at a cost of up to \$150,000.

The County and contractor amended the contract a second time in November 2015 to begin the upgrade tasks to upgrade Peoplesoft HCM version 8.8 to version 9.2 at a cost of up to \$4,334,950.

## BACKGROUND: (CONT'D)

The County and contractor amended the contract a third time in December 2015 for the purchase of Taleo Recruitment and Onboarding application licenses, which will be hosted by Oracle on its servers and interface with the PeopleSoft HCM system, and the implementation of the Taleo application, at a cost of up to \$467,360.

The proposed fourth amendment is to provide for an additional contractor resource to assist the County Human Resources Department with business process analysis and improvements associated with the upgrade of PeopleSoft HCM version 8.8 to version 9.2 . In addition, the additional contractor resource will perform work assigned to the unrepresented classification of Human Resources Systems Analyst pending a recruitment to fill the recently vacated position including: (1) create test scripts and verify and approve test data for system production; (2) interface with representatives of other departments and serve as the technical point-of-contact for manual and automated human resources information systems issues; (3) develop, update and maintain human resources system tables, including the County's master pay plan; (4) review, suggest improvements to, develop, and document system procedures and processes; (5) develop, analyze, and verify complex system queries for HR and Labor, independently and in concert with County IT staff; (6) prepare change control requests based on operational needs of the County; and (7) process countywide personnel transactions including payroll and classification.

## CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the contract amendment will severely limit HR staff's ability to support the PeopleSoft Upgrade Project and personnel transactions and labor relations functions.