



Contra
Costa
County

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: February 9, 2016
Subject: Personal Property Reimbursement

RECOMMENDATION(S):

RECEIVE this report and AUTHORIZE payment in the amount of \$387.19 for the loss suffered to employee David Brown's cellphone and service weapon which were damaged while performing his job duties.

FISCAL IMPACT:

Liability Internal Service Fund payment of \$387.19.

BACKGROUND:

Sharon Hymes-Offord, Risk Manager for the County, recommends payment for personal property loss sustained by our County worker. The matter has been investigated by the Risk Management Division of the County Administrator's Office and determined that payment is appropriate under the Compensation for Loss or Damage to Personal Property Policy as outlined in the County Administrative Bulletin 518.2. The cleaning costs for the service weapon were \$40.00 and the actual cash value of Mr. Brown's one year old Motorola Droid Max Cellphone is \$347.19, for a total of \$387.19.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/09/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Sharon Hymes-Offord
925-335-1442

cc:

The County employee would lose on the costs he had to bear to replace the phone and have his service weapon cleaned, both which are essential elements of his job duties.