



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: February 9, 2016

Subject: INTRODUCE Ordinance No. 2016-05 Establishing Requirements for Electronic Filing Requirement for Campaign Disclosure Documents

RECOMMENDATION(S):

INTRODUCE Ordinance No. 2016-05 establishing requirements for the online filing of campaign disclosure documents filed with the County Clerk-Recorder Elections Division; WAIVE reading , and FIX March 8, 2016 for adoption.

FISCAL IMPACT:

On-line electronic filing will reduce staff labor in receiving, handling, and posting campaign finance reports.

BACKGROUND:

On January 1, 2013, Assembly Bill 2452 went into effect adding Government Code 84615, which allows a local government agency to require an elected officer, candidate, committee, or other person required to file statements, reports, or other documents to file those statements, reports, or other documents online or electronically with a local filing officer. The new law also prescribes criteria that must be satisfied by a local government agency that requires online or electronic filing of statements, reports, or other documents, as specified; including, among others, that the system be available free of charge to filers and to the public for viewing filings, and that the system include a procedure for filers to comply

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/09/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: 925-335-7808 Scott
Konopasek

cc:

with the requirement that they sign statements

BACKGROUND: (CONT'D)

and reports under penalty of perjury. The electronic reporting requirement applies to existing filers who are on-file in the County Clerk-Recorder Elections Division and who will be notified via email and in writing of the new requirements. Accounts will be established for, and training provided to, all filers covered by this requirement. Provision will be made for an on-office kiosk for filers who lack easy access to the on-line filing system.

The goal of the proposed ordinance is to supplement the Political Reform Act by requiring electronic reporting of contributions and expenditures, regarding elections for all candidates and committees currently required to file campaign disclosure reports with the County Clerk-Recorder Elections Division. The purpose is to streamline the filing process, to increase timeliness and transparency, and to reduce expenses. The electronic filing system will operate securely and effectively and will not unduly burden filers. This ordinance does not impose any new or additional reporting requirements.

CONSEQUENCE OF NEGATIVE ACTION:

Continue paper filing processes for campaign finance reports.

ATTACHMENTS

Ordinance No. 2016-05: Electronic Filing Requirement for Campaign Disclosure Documents