



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: February 9, 2016

Subject: APPROVE and AUTHORIZE a contract amendment with Swinerton Builders.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Amendment No. 1 to the Consulting Services Agreement with Swinerton Builders, effective February 9, 2016, to increase the payment limit by \$250,000 to a new payment limit of \$500,000, to continue providing “on-call” project management services, Countywide.

**FISCAL IMPACT:**

100% Federal, State, Local, and/or General Funds.

**BACKGROUND:**

The Public Works Department is involved in various projects in the County, which require project management services for capital improvement projects. After a solicitation process, this Consultant was selected as one of four firms to provide project management services on an “on-call” basis to augment Public Works staff. The Board of Supervisors approved the Agreement with the Consultant on July 7, 2015.

This amendment to the Agreement is recommended because the County’s need for “on-call” project management consulting services is greater than initially anticipated.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/09/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2016

David Twa, County Administrator and Clerk of the Board of  
Supervisors

Contact: Jason Chen, Special Districts,  
(925) 313-3299

By: Chris Heck, Deputy

cc:



BACKGROUND: (CONT'D)

Increasing the payment limit will allow the Consultant to complete more projects.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, the Consultant will not be able to provide additional “on-call” project management services to complete necessary capital projects, which may jeopardize funding and delay design and construction of various capital projects.

CHILDREN'S IMPACT STATEMENT: