To:     Board of Supervisors

From:   William Walker, M.D., Health Services Director

Date:   February  2, 2016

Subject: Purchase Gift Cards for the Health Care for the Homeless Project

**Contra Costa County**

## RECOMMENDATION(S):
Authorize the Purchasing Agent on behalf of the Health Services Department, to purchase two hundred (200) Safeway supermarket gift cards in an amount of $5 each for a total of $1,000.00 to use as incentives for participation in the Health Care for the Homeless Focus Groups for the period February 1, 2016 through January 31, 2017.

## FISCAL IMPACT:
$1,000.00 is funded 100% by the U.S. Health and Human Services Grant #H80CS00050 funds. No County funds required.

## BACKGROUND:
Public Health Clinic Services program received a five (5) year grant to provide health care for the homeless. A component of the grant is to conduct monthly focus groups with participants in the program and to offer incentives to those who participate. Included in the grant budget is a line item for the gift card incentives at an annual amount of $1,000.00.

## CONSEQUENCE OF NEGATIVE ACTION:
If this Purchase Order is not approved, the County may not be able to meet the Grant

| ☑ APPROVE | ☐ OTHER |
|---|---|
| ☑ RECOMMENDATION OF CNTY ADMINISTRATOR | ☐ RECOMMENDATION OF BOARD COMMITTEE |

Action of Board On:  **02/02/2016**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE:   John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:   February  2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact:  Cynthia Belon, 957-5501

cc: T Scott,   M Wilhelm,   Rachael Birch

requirements by finding participants for the Health Care for the Homeless Focus Groups.

CHILDREN'S IMPACT STATEMENT:

Not applicable.