



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: February 2, 2016

Subject: Add two Network Administrator II positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21822 to add two (2) Network Administrator II (LNSB) positions (\$6,530-\$7,937) in the Information Technology unit of the Health Services Department.

FISCAL IMPACT:

The additional costs associated with this action are approximately \$294,205 annually with benefits, including \$67,631 in pension costs. Costs will be 100% funded by Third Party Revenues.

BACKGROUND:

Network Administrator II's take on higher level responsibilities among the Contra Costa Health Services IT infrastructure group. They continue to learn new systems and troubleshooting methodologies. Part of this group are the ECSM (Epic Certified Systems Manager) team, whom have primary responsibilities to upgrade, maintain, and provide reliable uptime to Contra Costa Health's Electronic Medical Record Systems. This ongoing support includes demonstrated project management skills, system/network management, monitoring; and advanced troubleshooting of servers, networks, devices, and workstations.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/02/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 2, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kristen Cunningham,
957-5267

cc:

Contra Costa Health Services (CCHS) relies on the skills

BACKGROUND: (CONT'D)

and availability of the ECSM team, whom the Health Services Information Technology unit would like to add two Network Admin II positions towards. Currently, these projects are being handled by two (2) Network Administrator I's and the Department has determined the need for these projects to be handled by Network Administrator II positions due to the complexity involved.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Health Services Information Technology will not have the appropriate personnel to support its infrastructure group.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P 300 No. 21822 HSD