



**Contra  
Costa  
County**

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: January 5, 2016

Subject: RECOMMENDATION FOR APPOINTMENTS TO THE INTEGRATED PEST MANAGEMENT  
ADVISORY COMMITTEE

**RECOMMENDATION(S):**

APPOINT the following individuals to the Integrated Pest Management Advisory Committee:

Candidate	Seat	Term
Jim Cartan (Walnut Creek)	Environmental Organization	1/1/16-12/31/18
Andrew Sutherland (Martinez)	At Large 2	1/1/16-12/31/19

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

In June 2014, the IOC reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board subcommittee. The Resolutions further permit a Board

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☒ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/05/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 5, 2016

, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea  
(925) 335-1077

By: Chris Heck, Deputy

Committee to select a screening committee to assist in interviewing applicants for appointment. Upon review of the eligible seats, the IOC made a determination that it would conduct interviews for At Large seats on the following bodies: Retirement Board, Fire Advisory Commission, Integrated Pest Management Advisory Committee, Planning Commission, Treasury Oversight Board, Airport Land Use Commission, Aviation Advisory Committee and the Fish & Wildlife Committee; and that screening and nomination fill At Large

## BACKGROUND: (CONT'D)

seats on all other eligible bodies would be delegated each body or a subcommittee thereof.

The Integrated Pest Management (IPM) Advisory Committee was established by the Board of Supervisors in November 2009 to advise the Board regarding the protection and enhancement of public health, County resources, and the environment related to pest control methods employed by County departments. The IPM Committee has eight voting members as follows: two ex-officio members (Health Services Department and County/Unincorporated County Storm Water Program) and six public members (one Public and Environmental Health Advisory Board representative, one County Fish and Wildlife Committee representative, one Environmental Organizations representative, and three At Large appointees); plus one Public Member Alternate seat. Terms of office for the At Large and Alternate seats reviewed by the Internal Operations Committee have recently been extended from two to four years at the direction of the IOC.

The Environmental Organization, and At Large 1-3 seats will become vacant on December 31, 2015. A recruitment garnered three applications and, on December 14, the IOC interviewed and today recommends Mr. Cartan for appointment to the Environmental Organization seat and Mr. Sutherland to the At Large 2 seat. The third candidate, Mr. Donnelly, did not appear for the interview. Attached is a letter from the IPM Committee transmitting the three applications received from the recruitment for the four vacancies, and describing the recruitment process, and the current Committee roster. We have asked staff to conduct a new recruitment to fill the two remaining vacancies.

## CONSEQUENCE OF NEGATIVE ACTION:

If the candidates are not appointed, the interests of environmental organizations and the public at large will not have dedicated representation on the committee.

## ATTACHMENTS

IPM Transmittal Letter\_11/24/15

Candidate Application\_IPM\_Jim Cartan

Candidate Application\_IPM\_Andrew Sutherland

Candidate Application\_IPM\_James Donnelly