



Contra
Costa
County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 5, 2016

Subject: Second Amendment to Lease - 620 Marina Vista, Martinez

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease amendment with The Dunivan Family Trust, to extend the lease term from November 1, 2015 to October 31, 2017, for warehouse space located at 620 Marina Vista in Martinez, as requested by the Contra Costa County Clerk-Recorder, under terms and conditions set forth in the lease.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

The Clerk-Recorder uses this facility as warehouse space for storage of public records. The Clerk-Recorder wants to amend the existing lease to a two-year lease followed by three one-year renewal options. This will allow the Clerk-Recorder to better plan for the future use of this building by their respective operations. The first year's rent was anticipated and budgeted in the Clerk-Recorder's approved 2014/15 budgets.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/05/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Mary N. Piepho, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 5, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Veronica Whitfield,
925-313-2130

By: Stephanie L. Mello, Deputy

cc:

Not authorizing this second amendment to lease for the Clerk-Recorder will obligate the Clerk-Recorder to a five-year lease extension making it more difficult to plan for the future use of this building.

ATTACHMENTS

Lease Amendment