



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 5, 2016

Subject: Second Amendment to Lease - 610 Marina Vista, Martinez

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Second Amendment to Lease with the Bart A. Bisio and Jane L. Bisio Revocable Trust and The Dunivan Family Trust, to extend the lease term from November 1, 2015 to October 31, 2017, for warehouse space located at 610 Marina Vista in Martinez, as requested by the Contra Costa County Clerk-Recorder, under terms and conditions set forth in the lease amendment.

**FISCAL IMPACT:**

100% General Fund

**BACKGROUND:**

The Clerk-Recorder uses this facility as warehouse space for storage of public records. The Clerk-Recorder wants to amend the existing lease into a two-year lease followed by three one-year renewal options. This will allow the Clerk-Recorder to better plan for the future use of this building. The first year's rent was anticipated and budgeted in the Clerk-Recorder's approved 2014/15 budgets.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/05/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 5, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Veronica Whitfield,  
925-313-2130

By: Stephanie L. Mello, Deputy

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

Not authorizing this second amendment to lease for the Clerk-Recorder will obligate the Clerk-Recorder to a five-year lease extension making it more difficult to plan for the future use of this building.

ATTACHMENTS

Lease Amendment