



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: December 8, 2015

Subject: Add two 24/40 RN-Experienced Level positions and cancel one 40/40 RN-Experienced Level position in the Health Services Dep

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21794 to add two (2) 24/40 Registered Nurse-Experienced Level (VWXD) positions (\$7,305-\$8,142) and cancel vacant 40/40 Registered Nurse-Experienced Level position number #14543 in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:

The additional costs associated with this action are approximately \$28,727 annually with benefits, including \$6,937 in pension costs. Costs will be funded by CCHP Enterprise Fund II (100%).

BACKGROUND:

Contra Costa Health Plan has specialized duties in the Utilization Management/Authorization unit that require two (2) 24/40 Registered Nurses.

1. One permanent part-time RN would handle the overload in the Durable Medical Equipment (DME) stays queue (300 plus daily). Currently, one RN is assigned to this unit but CCHP is in need of extra help as the average queue has increased and there is a 48-hour

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/08/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristen Cunningham,
957-5267

cc:

turnaround time to process these items. For the DME stays that are for a hospital discharge, the turnaround

BACKGROUND: (CONT'D)

time is the same day.

2. CCHP has only one Mental Health RN for all of its members and because of the transition of all the new Applied Behavioral Analysis (ABA) patients this RN is unable to keep up with regulated timelines in referring members to therapists. One permanent part-time RN would assist with this Mental Health assignment. Both of these duties are mandated and the Utilization Management/Authorization unit is not currently able to meet the state requirements. Without these additional permanent part-time Registered Nurses, Contra Costa Health plan could see large fines by the state and a freeze on membership assignments.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not have adequate staffing to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P-300 #21794