



Contra
Costa
County

To: Board of Supervisors
From: Robin Lipetzky, Public Defender
Date: December 8, 2015

Subject: Contract Payable (West Publishing Corporation)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a contract with West Publishing Corporation in an amount not to exceed \$116,230 to provide online legal resource services and printed materials, for the period November 29, 2015 through November 28, 2018.

FISCAL IMPACT:

Total cost of this contract is estimated to be the sum of \$116,230, expended annually, as follows:

FY 2015-16 = \$22,195

FY 2016-17 = \$38,270

FY 2017-18 = \$39,400

FY 2018-19 = \$16,365

BACKGROUND:

The Public Defender requests renewal of an expiring service contract continuing

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/08/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Richard Loomis, (925)
335-8093

cc:

BACKGROUND: (CONT'D)

the same pricing, terms and conditions with West Publishing Corporation. This on-line subscription service provides access for staff to the Thomson West Proflex Online Law Library and various legal publications (printed volumes). These resources are used for reference and research in the legal representation of clients, and is an essential support tool in the Department.

The three-year service period minimizes the cost of procuring these services, which are offered to governmental agencies at a seventy percent (70%) discount to the vendor's standard pricing for these products.

CONSEQUENCE OF NEGATIVE ACTION:

This service is essential to the daily operations of the Office of Public Defender.

CHILDREN'S IMPACT STATEMENT:

No impact.