



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: December 8, 2015

Subject: Add one Medical Records Coder position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21782 to add one (1) Medical Records Coder (VNTA) position (\$3,984-\$4,843) in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:

The additional costs associated with this action are approximately \$98,568 annually with benefits, including \$20,632 in pension costs. Costs will be funded by CCHP Enterprise Fund II (100%).

BACKGROUND:

Due to the implementation and new daily claims auditing responsibilities of the HMS Fraud, Waste and Abuse program (FWA), CCHP's Claims unit is in need of a permanent full-time Medical Records Coder position. HMS will be providing coding requirements and billing recommendations that will involve extensive research and manual intervention by a claims staff person who has expertise in these areas. In addition to the FWA program, the 10th revision of the International Statistical Classification of Diseases and Related Health Problems (ICD-10) became effective on claims 10/1/2015 and the change effects the claims

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/08/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kristen Cunningham,
(925) 957-5267

By: June McHuen, Deputy

cc:

unit due to provider education and claims being billed

BACKGROUND: (CONT'D)

incorrectly. Having a permanent staff person certified in coding (including ICD-10) will be useful to not only the claims staff, but also Provider Relations, Analysis and Reporting and Quality Management staff in the future on any ICD-10 projects or issues that arise from the change.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not have adequate staffing to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21782 HSD