



# Contra Costa County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: November 3, 2015

Subject: Resolution No. 2015/421 - DSA Side Letter - Shift Bidding

## **RECOMMENDATION(S):**

ADOPT Resolution No. 2015/421, approving the side letter between Contra Costa County and the Deputy Sheriff's Association (DSA), Rank and File Unit, to supersede and replace subsection a. of Section 10.2, to change from a tri-annual to a bi-annual shift bidding process in certain situations.

## **FISCAL IMPACT:**

None. This is an administrative agreement and has no fiscal impact on its own.

## **BACKGROUND:**

The Sheriff's Office has an operational need to align shift changes in the patrol and detention divisions to streamline the movement process between detention and patrol shift assignments. The reduced frequency in staff assignment changes provides for a more consistent service model to the community. Therefore, the bidding cycle needs to be changed from tri-annually to bi-annually for specific classifications within the DSA MOU.

This shift change model for specific classifications was implemented for a one year trial period and proven to be a more effective operational model.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Glynis Hughes, (925)  
335-1784



**CONSEQUENCE OF NEGATIVE ACTION:**

If the side letter is not approved, the Sheriff's Office will continue with tri-annual bidding, which may result in operational coverage issues.

**ATTACHMENTS**

Resolution No. 2015/421

DSA Side Letter - Shift Bidding