



Contra
Costa
County

To: Board of Supervisors
From: Kathy Ito, Human Resources Consultant
Date: December 8, 2015

Subject: Resolution No. 2015/430 WEX Trainee and Title V Minimum Wage Increase Jan. 1, 2016

RECOMMENDATION(S):

ADOPT Resolution No. 2015/430 to amend the salary schedule for the unrepresented WEX Trainee (XSK2) and Title V Trainee (XSK1) classifications to be in compliance with the State of California minimum wage law (\$10.00) and to reallocate Step 2 of Title V Trainee (XSK1) to \$11.00 effective January 1, 2016.

FISCAL IMPACT:

Upon approval, the cost of this action will be absorbed by the Department who utilize these classifications.

BACKGROUND:

The State of California has increased the minimum wage from \$9.00 to \$10.00 per hour effective January 1, 2016. In order to remain in compliance with State law, the job classifications of WEX Trainee (XSK2) and Title V Trainee (XSK1) will be reallocated on the salary schedule to set salary step 1 at no less than \$10.00 per hour effective January 1, 2016.

In addition, step 2 of the Title V Trainee classification will be reallocated from \$10.00 to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/08/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 8, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Anne Crisp (925)
313-1527

\$11.00 per hour, in order to properly compensate senior participants assigned higher level program administrative assignments. Contra Costa Works (CCWorks), the Expanded Subsidized Employment (ESE) Program, Workforce Innovation and Opportunity Act (WIOA), and Senior Community Service Employment Program (SCSEEP) are federally and state funded temporary job training programs managed by the Employee and Human Services Department through the Workforce Development Board and the Aging and Adult Services Bureau and need a higher level of skills.

Step 2 of the WEX Trainee (XSK2) salary schedule will not change.

WEX Trainee (XSK2) Salary Schedule

	Current Salary Step	Salary Step eff. 1/1/16
Step 1	\$ 9.19	\$10.00
Step 2	\$12.00	\$12.00

Title V Trainee (XSK1) Salary Schedule

	Current Salary Step	Salary Step eff. 1/1/16
Step 1	\$ 9.00	\$10.00

Step 2	\$10.00	\$11.00
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CONSEQUENCE OF NEGATIVE ACTION:

If the request is not approved, Contra Costa County will not be in compliance with State of California minimum wage law, and not reallocating Step 2 of the Title V Trainee classification will not allow for proper compensation to senior participants of the SCESEP program.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Resolution No.

2015/430