SLAL OF

Contra Costa County

To: Board of Supervisors

From: Keith Freitas, Airports Director

Date: October 20, 2015

Subject: On-Call Contract with Mead & Hunt, Inc. for the Buchanan Field and Byron Airports

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an on-call contract with Mead & Hunt, Inc. effective November 1, 2015 to October 31, 2020, in an amount not to exceed \$300,000, to provide on-call design, engineering, and planning services for the Buchanan Field and Byron Airports.

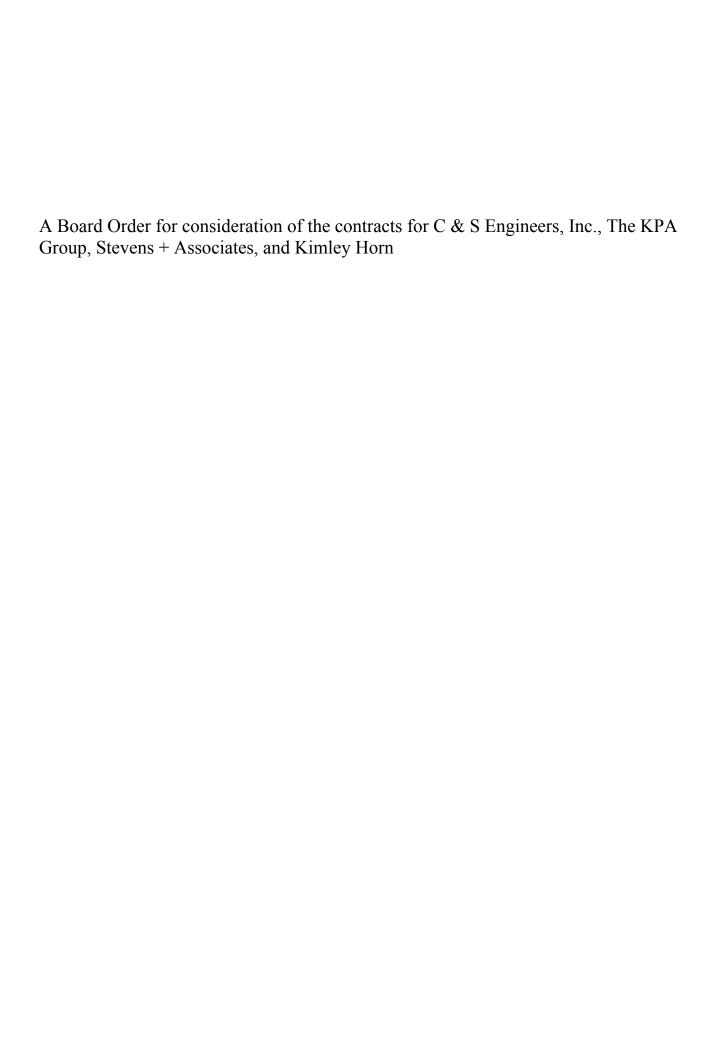
#### **FISCAL IMPACT:**

All costs associated with this on-call contract will not exceed \$300,000 and will be funded 100% by the Airport Enterprise Fund.

#### **BACKGROUND:**

The Airports Division manages the two County airports; Buchanan Field and Byron. As part of this responsibility, contract services are required to augment staff and provide special technical assistance on an on-call basis. After a solicitation process, five consulting firms (Mead & Hunt, Inc., The KPA Group, C & S Engineers, Inc., Stevens + Associates, and Kimley Horn and Associates, Inc.) were selected to provide the design, engineering and planning services.

<b>✓</b> APPROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR	
Action of Board On: 10/20/2015 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Mary N. Piepho, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor Contact: Beth Lee, (925)	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: October 20, 2015  David Twa, County Administrator and Clerk of the Board of Supervisors  By: June McHuen, Deputy
681-4200	



## BACKGROUND: (CONT'D)

& Associates, Inc. will be submitted separately.

The proposed list of projects and services include but are not limited to: preparation of Federal Aviation Administration and Caltrans grant funding documents/elements, geotechnical studies, pavement evaluation studies, drainage studies, value engineering, cost estimating, review of airport development proposals, airport master planning, airport layout plan development and changes, terminal area planning, facilities construction, land acquisition, land use planning, environmental planning, updates to airport plans and manuals, lighting analysis and plans, security upgrades, airfield markings and many other professional service needs.

## CONSEQUENCE OF NEGATIVE ACTION:

Delay in project approval will result in a delay of completing a multitude of airport related projects and may cause inconsistency with current Federal, State and County requirements, policies and standards.

# **ATTACHMENTS**

Mead & Hunt, Inc. CSA-2015