



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: October 20, 2015

Subject: Increase position hours of a Public Health Nurse in the Health Services Department

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**RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 21769 to increase the hours of one Public Health Nurse (VVXA) at salary level LT2-1832 (6,954-\$9,353) position #8777 from 24/40 to 40/40. (Represented)

**FISCAL IMPACT:**

Upon approval, this action has an annual cost of approximately \$80,149 which includes \$15,937 in pension costs. The cost is under Public Health and will be 100% funded by a Targeted Case Management revenue.

**BACKGROUND:**

Targeted Case Management (TCM) is a funding source used by Public Health Nursing. TCM monies are generated with Public Health Nurses conducting home visits with clients in the community and provide case management services that assist clients to gain access to needed Medi-cal services.

The Public Health Clinic Staffing Pool Unit has a Public Health Nurse position #8777 with an assigned work hours of 24/40. The Unit is requesting to increase the hours of this

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/20/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 20, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Arlene J. Lozada  
(925)957-5269

cc:

currently filled Public Health Nurse position by 16 hours because the incumbent is frequently working more hours than the number of hours originally

BACKGROUND: (CONT'D)

assigned to the position. The caseload of the incumbent encompasses West County where there is a great need for Public Health Nurse services. Due to the closure of hospitals and clinics within the vicinity, there is an increased amount of clients who need assistance with resources, resulting to the increase in the number of referrals received by the Unit. The increased work hours will allow the incumbent to continue to respond to the needs of the community and close the gap in services. It is therefore deemed appropriate to increase the position hours of position #8777 from 24/40 to 40/40.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, services needed by the community will not be provided.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 No. 21769