



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: October 6, 2015

Subject: Real Property Services Agreement with the City of Cloverdale for the Cloverdale - Safe Routes to School Phase 2 Project

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute, on behalf of the County, the Real Property Services Agreement between the County and City of Cloverdale, to provide right of way services for the City's Cloverdale – Safe Routes to School Phase 2 Project, for payment to County in an amount not to exceed \$20,000. (100% City of Cloverdale funds; incoming funds - Project No.: 4660-6X1076)

**FISCAL IMPACT:**

100% City of Cloverdale.

**BACKGROUND:**

The City of Cloverdale, in Sonoma County, is proceeding with its Safe Routes to School Phase 2 Project. To complete the Project, the City needs to acquire certain interests in real property. The City requires a variety of right-of-way services from a Certified Level 3 agency, but has no right of way staff and desires to contract with the County for these services.

Under the Real Property Services Agreement (Agreement), Public Works Department Real

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **10/06/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 6, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Carmen Pina-Sandoval,  
925-313-2012

By: June McHuen, Deputy

cc:

Estate staff will perform various right-of-way services, including but not limited to right of way appraisal review; negotiations; acquisition; land rights

BACKGROUND: (CONT'D)

document preparation and supervision of independent contractors providing such services; and any related work as required. The City will pay the County for those services based on the County's labor costs, up to the payment limit of the Agreement. If the payment limit is reached and/or additional services are necessary, the parties would need to amend the Agreement. The Agreement is attached.

CONSEQUENCE OF NEGATIVE ACTION:

The City will not be able to contract for the County's right of way services.

ATTACHMENTS

Contract