



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: August 25, 2015

Subject: AWARD Construction Contract for Tenant Improvements at 2530 Arnold Drive, Suite 350, Martinez, for Health Services Department (WW0818)

**RECOMMENDATION(S):**

- (1) APPROVE the design, plans, and specifications for the above project.
- (2) DETERMINE that the bid submitted by Vila Construction Co. ("Vila") complied with the requirements of the County's Outreach Program for this project, as provided in the project specifications, and FURTHER DETERMINE that Vila submitted a responsive and responsible bid for this project.
- (3) AWARD the construction contract for the above project to Vila in the amount of \$489,650 and DIRECT that the Public Works Director, or designee, prepare the contract.
- (4) DIRECT that Vila shall submit two good and sufficient security bonds (performance and payment bonds) in the amount of \$489,650 each.
- (5) ORDER that, after the contractor has signed the contract and returned it, together with the bonds, evidence of insurance, and other required documents, and the Public Works Director has reviewed and found them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for this Board.

☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/25/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Mary N. Piepho, District III Supervisor  
 Karen Mitchoff, District IV Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 25, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V Supervisor

By: Chris Heck, Deputy

Contact: Ramesh Kanzaria, (925) 313-2000

(6) ORDER that, in accordance with the project specifications and/or upon signature of the contract by

RECOMMENDATION(S): (CONT'D)

the Public Works Director, or designee, any bid bonds posted by the bidder is to be exonerated and any checks or cash submitted for security shall be returned.

(7) AUTHORIZE the Public Works Director, or designee, to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(8) AUTHORIZE the Public Works Director, or designee, to order changes or additions to the work pursuant to Public Contract Code Section 20142.

(9) DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(10) DECLARE that, should the award of the contract to Vila be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject the bid received.

FISCAL IMPACT:

Funding for this project is provided by Enterprise Fund I.

BACKGROUND:

In order to support implementation of the Health Service Department's (HSD) ccLink electronic health records system (EHR) the HSD Information Technology (IT) Unit moved into 2530 Arnold, Suite 350. This suite was previously occupied by the Office of Revenue and Collections, and still has the cashier windows, small counseling rooms, and offices that are too small for multiple staff yet too large for a single manager. The suite requires remodeling in order to make it functional for an IT office environment, which will enhance productivity by allowing the work teams to locate collectively. This project will also allow more staff to be relocated from other HSD IT locations, thereby making former spaces available for other functions.

The subject project was previously approved by the Board of Supervisors, plans and specifications were filed with and approved by the Board, and bids were invited by the Public Works Director. On May 7, 2015, the Public Works Director received bids for the project. On June 16, 2015 the Board of Supervisors exercised its discretion to reject all bids pursuant to the Notice to Contractors; and authorize the Public Works Director to re-advertise for bids for the above project. One bid was received and opened by the Public Works Department on July 21, 2015, and the bid results are as follows:

BIDDER	BASE BID
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Vila Construction Co.	\$489,650
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The only bid received was above the Architect's Estimate of \$294,000. Staff has evaluated the bid submitted by Vila and their good faith effort documentation. Staff has determined that Vila's bid is responsive and their good faith effort documentation is in compliance with the County's Outreach Program. The Public Works Director recommends the Board award the construction contract for this project to Vila in the amount of \$489,650.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, are on file with the Clerk of the Board, and copies are available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

If the construction contract is not awarded, HSD IT will continue to have staff at several locations and to have operational inefficiencies. In addition, space will not be vacated at other locations and made available for other intended purposes.