



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: August 18, 2015

Subject: CONTRACT AMENDMENT WITH CITYGATE ASSOCIATES LLC FOR INDEPENDANT FINANCIAL CONSULTANT SERVICES RELATED TO THE EMS AMBULANCE RFP PROCESS

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with Citygate Associates, LLC, to increase the payment limit by \$6,000, from \$93,381, to a new payment limit of \$99,381, for additional independent financial consultant services relates to the Emergency Medical Services Ambulance Request for Proposals during the period from April 1, 2015, through December 31, 2015.

FISCAL IMPACT:

\$6,000. The total cost of the contract will increase to \$99,381, which will be funded from the County General Fund.

BACKGROUND:

On September 9, 2014, the Board of Supervisors directed the County Administrator to secure a contract with an independent financial consultant to assist in validating the economic impact of bids received through the Emergency Medical Service (EMS) ambulance request for proposals (RFP) process. On January 13, 2015, the EMS Agency was directed to submit the Final Draft RFP to the California EMS Authority for review and

☒ APPROVE
 ☐ OTHER
☐ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/18/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
 Supervisor
 Candace Andersen, District II
 Supervisor
 Mary N. Piepho, District III
 Supervisor
 Karen Mitchoff, District IV
 Supervisor

ABSENT: Federal D. Glover, District V
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 18, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Timothy Ewell, (925)
335-1036

cc:

approval, which included to the final financial components requested of bidders in their responses

BACKGROUND: (CONT'D)

to the RFP.

The County Administrator's Office recommended and the Board approved a contract with Citygate Associates LLC to conduct the independent financial analysis of all bids received in response the Emergency Ambulance RFP. In the final weeks prior to the EMS Agency bringing a recommendation to the Board, the EMS Agency requested additional information from the bidder requiring additional analysis by Citygate for inclusion into the Final Report. Today's action increases the payment limit of the contract in recognition of the work necessary to render an opinion on the additional financial information requested by the EMS Agency.

CONSEQUENCE OF NEGATIVE ACTION:

The contract with Citygate Associates LLC will not reflect the actual scope of the EMS independent financial review process.

CHILDREN'S IMPACT STATEMENT:

No impact.