



Contra
Costa
County

To: Board of Supervisors
From: Jessica Hudson, County Librarian
Date: August 18, 2015

Subject: Library and 3M Equipment Service Agreement FY 2015/16

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Librarian, or designee, to execute a contract with 3M Library Systems in an amount not to exceed \$155,460 for service and maintenance of self-check and self-return equipment, Radio Frequency Identification (RFID) security gates, RFID digital library assistants (to read RFID tags), and staff workstations for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

The cost is appropriated in the Library's FY 2015/2016 budget.

BACKGROUND:

3M equipment is used throughout the library's 26 locations. The service agreement covers 120 pieces of equipment plus software and includes labor, parts, and equipment modifications. Service can be requested via an 800 number 24 hours 7 days a week. The equipment under the service agreement is used for book/media security equipment, inventory equipment, and customer self service equipment. The Library staff is experienced with 3M equipment and support. Since all of the library's self-service equipment is manufactured by 3M, it is imperative for network and training that the systems are

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/18/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 18, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Jessica Hudson,
925-646-6423

cc:

compatible and the same in each location, especially for staff that move between locations.

CONSEQUENCE OF NEGATIVE ACTION:

Library self-service functions will not be maintained, resulting in increased staff mediation and decreased customer satisfaction.