



**Contra
Costa
County**

To: Board of Supervisors
From: Robin Lipetzky, Public Defender
Date: July 21, 2015

Subject: Increase the hours of one Public Defender Investigator II from part-time 20/40 to full-time 40/40 in the Public Defenders Office

RECOMMENDATION(S):

ADOPT Position Adjustment Requisition No. 21691 to increase the hours of one (1) Public Defender Investigator II (6NVA) (represented) position No. 3870 at salary plan and grade JF5 1708 (\$5,836 - \$7,094) from part-time (20/40) to full-time (40/40) in the Public Defender's Office.

FISCAL IMPACT:

Annual increase in departmental cost to the General Fund of \$67,179, resulting from additional salary expense of \$46,040 and employee benefit (retirement and OASDI / FICA) expense of \$21,139.

BACKGROUND:

The Board of Supervisors adopted Position Adjustment No. 21497 at their meeting August 12, 2014, decreasing the hours of the full-time (40/40) position to a part-time (32/40) position to accommodate an employee request for reduced hours to part-time. In January 2015 the employee requested additional hours reduction to 20/40, and the Board of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/21/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 21, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Richard Loomis, (925)
335-8093

Supervisors adopted Position Adjustment No. 21607 at their meeting on March 3, 2015 to accommodate the decrease in hours.

Effectively managing an increasing caseload necessitates reinstating the position to full-time.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved the Investigations unit will be unable to meet department needs.

CHILDREN'S IMPACT STATEMENT:

No Impact.

ATTACHMENTS

P300 No. 21691