



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: July 21, 2015

Subject: Request to add one (1) full time Grading Inspector I position in the Department of Conservation and Development

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21695 to ADD one (1) full-time Grading Inspector I (NXWB) (represented) position at salary plan and grade QS5 1540 (\$4,964-\$5,473) in the Department of Conservation and Development (DCD).

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$96,000, including \$23,000 for pension costs. This position will be funded 100% by building inspection and grading fees.

BACKGROUND:

Due to operational needs, it is necessary for the Department to add one Grading Inspector I position. DCD has seen a surge of construction activities as a result of the improved economy. For the first 10 months of the fiscal year (July 2014-April 2015), DCD experienced a 20% increase in grading and building permit processing over the previous fiscal year. We expect this trend to continue. DCD currently has three active permanent Grading Inspectors on staff, serving the entire county. The addition of a new position will provide relief to the overburdened grading inspection unit and the use of temporary

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/21/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 21, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Victoria Mejia -
925-674-7726

upgraded employee work assignments.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to add a Grading Inspector I position will adversely impact the ability of DCD to efficiently provide timely inspections and approve construction projects, which will have financial consequences to the public that DCD serves.

ATTACHMENTS

P300 21695 Add Grading Inspector I in
DCD