



Contra
Costa
County

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: June 16, 2015
Subject: Contract with Essential Staffing, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Risk Manager to execute a contract with Essential Staffing, Inc. for workers' compensation staffing services for the period from July 1, 2015 through June 30, 2016 in an amount not to exceed \$500,000.

FISCAL IMPACT:

Costs for workers' compensation services are funded through the Workers' Compensation Internal Service Fund.

BACKGROUND:

Essential Staffing, Inc. specializes in providing highly experienced workers' compensation claims adjusters and clerical support. These services have resulted in a reduction of claim inventory to industry standards and an excellent audit rating by the California State Associates of Counties Excess Insurance Authority as well as increased confidence level to the internal service fund.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/16/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 16, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sharon Hymes-Offord
925-335-1442

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The County will not have adequate technical assistance for processing workers' compensation claims in a timely manner.