



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: June 16, 2015

Subject: Add one Lead Materials Technician position and cancel one vacant Information Systems Specialist III position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21682 to add one (1) Lead Materials Technician (91VD) position (\$4,150-\$5,044) and cancel vacant Information Systems Specialist III (LTTA) position #12775 in the Health Services Department.

FISCAL IMPACT:

There will be no additional costs associated with this action. There will be a cost savings of \$17,571 annually with this action.

BACKGROUND:

The Lead Materials Technician position will allow Contra Costa Health Services IT to be more efficient by combining duties in the ordering, receiving, managing, and organizing of information technology supplies and equipment. While the job specification states this is a GSD position, this position is also in DoIT and reports to a Telecommunications Manager within DoIT. Creating this position will also allow career growth within CCHS IT.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, CCHS I.T. will not be able to utilize the appropriate job

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/16/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 16, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kristen Cunningham,
957-5267

cc:

classification for the ordering, receiving, managing and organizing of its information technology supplies and equipment.

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

P-300 #21682