



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 3, 2015

Subject: Increase Position Hours of a Vacant Mental Health Clinical Supervisor position in the Employment & Human Services Department Community Services Bureau

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution # 21765 to increase the hours of Community Services Mental Health Clinical Supervisor-Project (CJH3) (unrepresented) vacant position #12925 from 01/40 to 20/40, at salary plan and grade C85 1541 (\$5,120 - \$6,224) in the Employment and Human Services Department, Community Services Bureau.

FISCAL IMPACT:

Upon approval, this position will have an annual cost of \$58,748, which includes \$11,697 in pension costs. The position will be funded 100% with federal Head Start and Early Head Start basic revenue.

BACKGROUND:

Community Services Bureau Mental Health Clinical Supervisor-Project (CS MH Clinical Supervisor), position number 12925 is designated as a one (1) hour position; increasing the work hours to 20 hours per week will allow the CS MH Clinical Supervisor to plan, organize and direct the mental health treatment services for children and families enrolled in the Community Services Bureau Child Care Programs, and provide clinical

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Reni Radeva, (925)
681-6321

BACKGROUND: (CONT'D)

supervision to Mental Health Interns. Furthermore, the position is responsible to coordinate services and resources with other County-wide programs. Head Start Performance Standards mandates that each Head Start and Early Head Start program serves at least 10% children with disabilities, including children with mental health conditions.

CONSEQUENCE OF NEGATIVE ACTION:

If this position is not approved, the Community Services Bureau will not have the personnel needed to provide services to children with special needs. This may impact the Bureau's Head Start and Early Head Start funding, since Head Start Performance Standards require programs to serve 10% children with special needs.

CHILDREN'S IMPACT STATEMENT:

Community Services Bureau supports all five outcomes establish by the Children's Report Card: (1) Children Ready for and Succeeding in School; (2) Children and Youth Healthy and Preparing for Productive Adulthood; (3) Families that are Economically Self Sufficient; (4) Families that are Safe, Stable and Nurturing; and (5) Communities that are Safe and Provide a High Quality of Life for Children and Families. Increasing the hours behind Community Services Bureau Mental Health Clinical Supervisor position number 12925 will allow the Bureau to ensure staffing needed to provide adequate mental health services for children and families and to ensure that the above outcomes are met.

ATTACHMENTS

P300 No. 21765 EHSD CSB