



**Contra
Costa
County**

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: June 9, 2015

Subject: Amend/Extend Contract with Genesis Data, Inc., for Data Entry Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment with Genesis Data, Inc., effective June 9, 2015, to increase the payment limit by \$264,000 to a new payment limit of \$780,000 to provide data entry services for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

Increase of \$264,000. 100% Department User fees. Funds are budgeted for this contract under Org #1060, FY 2015/2016. DoIT will recover the costs for this contract through charges to County departments and special districts.

BACKGROUND:

DoIT had a large data entry section that provided services to most County departments. Over the last 17 years, our data entry activities have decreased because of the installation of online interactive systems implemented in most departments. This technology has made it possible for departments to perform much of their own data entry. Consequently, DoIT reached a point where it was no longer cost effective to maintain an in-house data entry section. The County has been contracting with Genesis for data entry services since 1991.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/09/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 9, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V
Supervisor

By: Chris Heck, Deputy

Contact: Ed Woo, (925) 383-2688

cc:

In accordance with Administrative Bulletin 605, service contracts exceeding \$100,000 require the approval of the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Department of Information Technology will not be able to provide a data entry vendor for use by various County departments.