



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 9, 2015

Subject: Delta Personnel Services, Inc., dba Guardian Security Agency, Security Guard Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Delta Personnel Services, Inc. dba Guardian Security Agency in an amount not exceed \$337,110 to provide security guard services for the period July 1, 2015 through June 30, 2016.

FISCAL IMPACT:

\$337,110: \$75,000 Employment and Human Services Department Administrative Overhead (10% County, 45% State, 45% Federal); \$262,110 Employment and Human Services, Community Services Bureau (50% State, 50% Federal).

BACKGROUND:

The Employment and Human Services Department (EHSD) maintains an agreement with the County Health Services Department to provide security personnel officers (PSOs) at several EHSD locations. EHSD, through a contract with Delta Personnel Services, Inc. dba as Guardian Security Agency (Guardian), provides security personnel services at EHSD sites when the PSOs are unavailable due to vacation schedules, illness, on alternative work schedules, for night and weekend work, and social occasions/events. Guardian provides

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/09/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 9, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V
Supervisor

By: Chris Heck, Deputy

Contact: Elaine Burres, 313-1717

cc:

contingency security services to EHSD locations.

BACKGROUND: (CONT'D)

Upon request from EHSD, Guardian will provide security personnel services to perform temporary and unanticipated security related services to safeguard equipment and property, prepare reports, conduct visual checks of area in and around EHSD suites, monitor and respond at the request of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.

CHILDREN'S IMPACT STATEMENT:

Not applicable.