



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Robert Campbell, Auditor-Controller  
Date: August 18, 2015

Subject: P300 No. 21717 to add one Payroll Systems Accountant in the Office of the Auditor-Controller

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21712 to add one (1) Payroll Systems Accountant (SATC) (represented) position at salary plan and grade ZB5 1694 (\$5,956 - \$7,239) in the Office of the Auditor-Controller.

**FISCAL IMPACT:**

Upon approval, this action would result in a total annual cost of \$126,524, including pension costs of \$24,310. The cost for this action will be 100% general fund.

**BACKGROUND:**

The Office of the Auditor-Controller's Payroll division is responsible for processing the payroll for all County departments and some non-county agencies. Due to the ongoing challenges of processing timely and accurate payrolls in an environment of complex compensation requirements and system upgrades and expansion, the Auditor-Controller has identified an ongoing need to add one Payroll Systems Accountant position.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Auditor-Controller will not be able to meet staffing needs.

---

☐ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **08/18/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 18, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: E. Verigin, (925)  
646-2185



## ATTACHMENTS

P300 No. 21712