



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 31, 2015

Subject: Authorize Purchasing Agent to Issue Purchase Order

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**RECOMMENDATION(S):**

**APPROVE and AUTHORIZE the Purchasing Agent** on behalf of the Employment and Human Services Department (EHSD), Information Technology Unit, to execute a purchase order with Sharp Business Systems, in the amount not to exceed \$167,098 to procure 19 Sharp Smart Boards, Digital Whiteboards, for the period April 15, 2015 through April 14, 2016.

**FISCAL IMPACT:**

\$167,098: 100% Administrative Overhead (10% County; 45% State; 45% Federal)

**BACKGROUND:**

This purchase will enable EHSD to upgrade its training facilities and conference rooms with SmartBoards, Digital Whiteboards. Originally bid out by GSD, EHSD piloted several of these devices in multiple locations, including conference rooms and classrooms. The SmartBoards were very well received. Staff development has asked that these be rolled out to all training facilities as they enhance the training experience. Use in conference room was likewise well received. Conference room use where these devices are located has gone up. The devices permit use as a whiteboard,

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor

Mary N. Piepho, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Earl Maciel 3-1648

cc:

BACKGROUND: (CONT'D)

web conferencing display, and standard display. An overlay function permits display of web pages and applications and allows users to notate on the display using touch tools and record those changes. This enhances many design processes and conference room discussions. Also, as many of these conference rooms will double as training facilities from time to time, consistent facilities will be available for all training.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD will be unable to utilize the whiteboard technology in training rooms and conference rooms.

CHILDREN'S IMPACT STATEMENT:

None

ATTACHMENTS

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