



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 7, 2017

Subject: Increase hours of Senior Health Education Specialist -Project position in the Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22032 to increase the hours of Senior Health Education Specialist – Project (VMW5) position #9464 from 32/40 to 40/40 at salary level TC5 - 1543 (\$5,334 - \$6,483) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, there is an annual cost of approximately \$26,827, which includes estimated pension costs of \$5,524. The cost will be entirely offset with budgeted Community Wellness & Prevention Program's Tobacco Grant funds. (100% Third Party revenues)

BACKGROUND:

The Health Services Department is requesting to increase the hours of Senior Health Education Specialist - Project position #9464 from 32/40 to 40/40. This position resides in the Public Health Division's Community Wellness & Prevention Program's Tobacco Health Education, which is experiencing an increase in request for services along with an extension

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/07/2017** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Candace Andersen, District II
Supervisor

Contact: Melissa Carofanello -
melissa.carofanello@hsd.cccounty.us - 925-957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 7, 2017

David Twa, County Administrator and Clerk of the
Board of Supervisors

By: Rolanda Hartfield, Deputy

cc:

BACKGROUND: (CONT'D)

and increase of grant funding through 2021. In addition historically the department has found it difficult to fill this assignment's part time position and full time positions provide increased consistency with working with the consumers of the Community Wellness & Prevention population. The Department has determined a full time Senior Health Education Specialist - Project is more appropriate than a part time Senior Health Education Specialist - Project and the employee is in agreement with this proposed hour increase.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Public Health Division's Community Wellness & Prevention Program of the Health Services Department will not have adequate staffing to meet the demand and volume of client care for those we serve.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No. 22032 HSD