



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: March 31, 2015

Subject: APPROVE a contract with Firma Design Group for On-Call Landscape Architect Services, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Firma Design Group, in an amount not to exceed \$250,000, to provide on-call landscape architecture services, for the period April 1, 2015 to March 31, 2018, Countywide. [Project No.: Various] (All Districts)

FISCAL IMPACT:

100% Special Revenue Funds.

BACKGROUND:

The Public Works Department is involved in the development and review of landscape improvement projects throughout the County. As part of this regular work, consultant services are required to augment Public Works staff and provide special technical assistance on an on-call basis. After a solicitation process, Firma Design Group was one of five firms selected to provide landscape architecture services. These services include the management, inspection and oversight of developer and County landscape projects, as well as performing the duties of a landscape designer, landscape architect, landscape plan checker, landscape construction field inspector, grounds and facilities inspector and/or playground safety

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: John Gioia, District I Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of
Supervisors

Contact: S. Cohen, Special Districts
925-313-2160

By: Chris Heck, Deputy

inspector. The consultant will be involved in projects primarily for areas within the Countywide Landscaping District (LL-2) and County Service Areas (CSAs).

CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of the Board of Supervisors, this contract would not be executed. This would delay implementation of landscape improvements within various special districts in the County, and may delay approval of right of way landscape improvements in private developments.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Firma Placeholder