



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: April 14, 2015

Subject: Add a permanent full-time position in the Contra Costa Health Plan division of the Health Services Department

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21646 to add one (1) Assistant Director of Safety and Performance Improvement (VWGB) position (\$8,695-\$10,569) in the Contra Costa Health Plan division of the Health Services Department.

**FISCAL IMPACT:**

The additional costs associated with this action are approximately \$200,595 annually with benefits, including pension costs of \$45,000. Costs will be funded by CCHP Enterprise Fund II. (100%).

**BACKGROUND:**

The new Assistant Director of Safety and Performance Improvement at CCHP will be responsible for program development and coordination work to implement and maintain a quality management program that assesses and reports the performance of the clinical, service, and other programs at Contra Costa Health Plan (CCHP); will work with the CCHP Medical Director and other clinical and administrative staff to ensure that the program effectively measures, assesses and continuously improves the quality of care and service provided; will ensure that applicable regulatory and accreditation requirements are met; and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/14/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 14, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kristen Cunningham,  
957-5267

cc:

will supervise subordinate Quality Management staff.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan will not be able to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P-300 #21646