



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: March 31, 2015
Subject: Teleosoft Contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Software License Agreement with Teleosoft, Inc., in an amount not to exceed \$379,860 for the license of civil case matter software for the period April 1, 2015 until terminated, and to execute a Software Maintenance Agreement with Teleosoft, Inc., in an amount not to exceed \$177,140 to provide software support and maintenance for the period April 1, 2015 through March 31, 2016, with an annual renewal thereafter until terminated.

FISCAL IMPACT:

\$570,000, 100% General Fund; Budgeted

BACKGROUND:

Teleosoft, Inc., provides civil case process software called CountySuite Sheriff for Sheriff Offices. CountySuite Sheriff completely and accurately manages the entirety of the Sheriff civil process. CountySuite Sheriff will provide functionality to the Contra Costa County Sheriff's Office to quickly find and update case information, eliminate redundant data entry, fully manage and verify the earnings withholding orders, generate and capture all documents and forms, and add an unlimited number of cases, contacts, and instructions. The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: John Gioia, District I
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Sandra Brown,
925-335-1553

cc:

integrated accounting system

BACKGROUND: (CONT'D)

tracks all costs, keeps all case ledgers current, and supplies accounting reports for the office and auditor. Software features for the Sheriff's Office include case management for civil actions (complaint, summons, orders, subpoena, etc.), personal property (levies, possession, seizure, eviction, etc.), scanning, temporary restraining orders, services public portal, attorney portal, and witness fee processing.

CONSEQUENCE OF NEGATIVE ACTION:

Not approving this software license and the maintenance agreements will seriously impact the Office of the Sheriff's ability to process and meet legal requirements regarding time lines.

CHILDREN'S IMPACT STATEMENT:

Not applicable.