



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: March 10, 2015  
Subject: Tully-Whir Company Blanket Purchase Order

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**RECOMMENDATION(S):**

Approve and Authorize the Purchasing Agent, on behalf of Health Services Department, to execute a blanket purchase order with Tully-Wihr Company, in the amount of \$800,000 for forms and business cards for the Health Services Departments, for the period of April 1, 2015 through March 31, 2017.

**FISCAL IMPACT:**

100% funding is included in Enterprise Fund I Budget.

**BACKGROUND:**

Tully-Wihr Company provides Contra Costa County Health Services with all forms, patient chart covers, and business cards. The County has utilized Tully-Wihr Company since 1998 for management, storage, printing, delivery and on-line tracking and ordering of all forms.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Purchase Order is not approved, Contra Costa Health Services will not be able to provide the proper forms for patients or be able to document the care of the patients

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/10/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 10, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V  
Supervisor

By: June McHuen, Deputy

Contact: Anna Roth, 370-5101

throughout the Contra Costa Regional Medical Center and all the Health Services Clinics.

CHILDREN'S IMPACT STATEMENT:

Not applicable.