



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 31, 2015

Subject: Add and Cancel a permanent full-time position in Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21622 to add one (1) permanent full-time Mental Health Program Supervisor (VQHP) at salary level ZA5-1749 (\$6,106.25 - \$7,422.18) and cancel one (1) vacant permanent full-time Mental Health Clinical Specialist -Project (VQS2) position #14636 at salary level OT2-1362 (\$4,288.48 - \$6,366.27) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual increased cost of \$19,646.43, including pension cost of \$4,498.22. Enterprise Fund I

BACKGROUND:

The Health Services Department is requesting to add one permanent full-time MH Program Supervisor position to oversee the Behavioral Health Division's Internship Program. This person will be responsible for the coordination of training, placement and oversight of from 20 to 30 trainees per year, placed among the 13 different programs within the Behavioral Health Division. Last academic year, interns provided 1570 services to 431 different clients.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: John Gioia, District I Supervisor
Federal D. Glover, District V Supervisor

Contact: Melissa Carofanello -
melissa.carofanello@hsd.cccounty.us - 925-957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

cc:

The person that manages the internship program needs a clinical

BACKGROUND: (CONT'D)

license, preferably a doctorate, which is required for clinical training director under CAPIC.

Additionally the person in this position would need to attend intern fairs and represent the county's internship program at events for prospective trainees at schools and other placing entities, i.e. CAPIC, BAPIC. Schools also need to have us update online profiles and affiliation agreements and other needed agreements periodically so that their students have up to date information.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Behavioral Health Division will not be able to manage and monitor its intern employees and the services they provide to the clients of our Behavioral Health Division effectively.

CHILDREN'S IMPACT STATEMENT:

This action includes intern employees who will be providing services to the Children's Mental Health Programs within Contra Costa County's Health Services Behavioral Health Division.

ATTACHMENTS

P-300 #21622