



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: March 31, 2015

Subject: Add and Cancel permanent full-time positions in the Health Services Department

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21625 to add one (1) permanent full-time Health Services Administrator –Level C (VANH) ZB2-1723 (\$6,131 - \$7,470) and add one (1) permanent full-time Health Services Systems Analyst I (LBWC) ZB5-1595 (\$5,242 - \$7,025) and delete two (2) vacant permanent full-time Public Health Program Specialist I (VBSD) ZA5-1602 (\$5,279 - \$6,416) position #8879 and 11348 Org No. 5731 positions in the Health Services Department.

**FISCAL IMPACT:**

Upon approval, this action will result in an annual increased cost of \$29,320.33, including pension cost of \$7,080.76. The increased cost will be 100% funded by County General Funds.

**BACKGROUND:**

The Behavioral Health Division of Health Services Department is requesting to add these two new positions to better coordinate services and provide critical data on the Homeless

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor

ABSENT: John Gioia, District I Supervisor  
Federal D. Glover, District V Supervisor

Contact: Melissa Carofanello -  
melissa.carofanello@hsd.cccounty.us - 925-957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

cc:



BACKGROUND: (CONT'D)

population of Contra Costa County. The newly added Health Services Administrator Level C will be able to more effectively manage the contracts and services being provided by the Contra Costa County Homeless Program. The addition of the Health Services System Analyst I position will be able to analysis and report the collection of data on the homelessness of Contra Costa County. The department believes these two classifications will better fulfill the needs of the Behavioral Health Division's Homeless Services Program than the current Public Health Program Specialist positions. The Public Health Program Specialists positions have been vacant since June of 2014 in addition two other Public Health Program Specialists have given their notice which will leave two additional Public Health Program Specialist positions vacant.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contra Costa County Homeless Program will not be adequately staffed and services to Contra Costa County Homeless population will be impacted.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P-300 #21625