



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Sharon L. Anderson, County Counsel  
Date: April 14, 2015

Subject: ADD ONE DEPUTY COUNTY COUNSEL-EXEMPT AND CANCEL ONE CIVIL LITIGATION ATTORNEY POSITION

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21631 to add one (1) full-time Deputy County Counsel - Standard- Exempt (2ET2) (unrepresented) position at salary plan and grade B8B 2097 (\$8,838. - \$10,506) and cancel one (1) full-time Civil Litigation Attorney - Advanced (2ETG) (unrepresented) vacant position No. 5778 at salary plan and grade B8B 2297 (\$10,774.- \$12,190) in the Office of the County Counsel.

**FISCAL IMPACT:**

This action will result in an annual savings of approximately \$37,550.

**BACKGROUND:**

The County Counsel's Office no longer uses the Civil Litigation Attorney classification. New Deputy County Counsels are hired into the Deputy County Counsel - Exempt classification. Therefore, the County Counsel's Office is requesting cancellation of the vacant Civil Litigation Attorney position No. 5778, which will fully fund the addition of the one (1) full-time Deputy County Counsel – Standard – Exempt (unrepresented) position. This action will enable the Office of the County Counsel to hire an attorney who has the specialized training and/or expertise in specified areas of civil law, into the appropriate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/14/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 14, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Wanda McAdoo (925)  
335-1811

classification.

**CONSEQUENCE OF NEGATIVE ACTION:**

Should the Board elect not to authorize the transaction, County Counsel will be unable to recruit and hire an attorney into this deep class, to the detriment of County clients.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 21631 Add Dep Co Counsel and Cxl Cvl Lit Atty