



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 31, 2015

Subject: Add one Health Plan Authorization Representative in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21639 to add one (1) Health Plan Authorization Representative (VRTA) position (\$3,263-\$4,168) in the Contra Costa Health Plan division of the Health Services Department.

FISCAL IMPACT:

The additional costs associated with this action are approximately \$86,660 annually with benefits, including \$17,756 in estimated pension costs. Costs will be funded by CCHP Enterprise Fund III (100%).

BACKGROUND:

Due to the steady increase of CCHP members, the Authorization Unit is finding it difficult to process and turnaround the authorization and referral requests with the current staff and their workload. This addition will greatly assist in allowing the Health Plan to meet its mandated requirements for timely patient care.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved and without additional staff, Contra Costa Health Plan's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/31/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: John Gioia, District I
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kristen Cunningham,
957-5267

cc:

Authorization unit will not have adequate staff to meet the mandated requirements of the Plan.

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

P-300 #21639