



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: March 3, 2015

Subject: Add and cancel positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21617 to add two (2) Public Health Program Specialist I (VBSD) positions at salary level and range ZA5-1602 (\$5,279 - \$6,416) and cancel vacant positions - Home Economist (V9WE) positions #13894 and #14948 at salary level and range QT5-1376 (\$4,220 - \$5,130), Public Health Nutritionist (V9WB) position #9754 at salary level and range QT5-1430 (\$4,452 - \$5,412), and Information System Assistant II (LTVH) position #9656 at salary level and range 3R5-1005 (\$3,012 - \$3,661) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this request has an annual cost savings of approximately \$39,563.

BACKGROUND:

The Department is requesting the two positions to be allocated to Public Health Division's Women, Infant and Children (WIC) Program. Currently the WIC Program Director is managing sixty (60) staff members in four sites - Brentwood, Pittsburg, Concord and Richmond, which is not sustainable. The WIC Program provides services to approximately 22,525 participants for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares, (925)
957-5240

cc:

BACKGROUND: (CONT'D)

fiscal year 2014-2015 countywide, and the added positions will be assigned to the East and West County to provide on-site daily supervision, technical assistance and consultation to program staff. To offset the new positions, the Department is cancelling the vacant positions.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, there is not sufficient management staff to oversee the daily activities of the WIC program.

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

P-300 #21617