



**Contra
Costa
County**

To: Board of Supervisors
From: Mark Peterson, District Attorney
Date: June 9, 2015

Subject: Add One (1) Victim/Witness Assistance Program Specialist position in the Victim/Witness unit of the District Attorney's office

RECOMMENDATION(S):

ADOPT Position Adjust Resolution No. 21664 to add one Victim/Witness Assistance Program Specialist (65SA) (represented) position at salary plan and grade QV5 1191 (\$3,514 - \$4,271) in the Victim/Witness Unit of the District Attorney's office.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$72,336, including pension costs of approximately \$12,528, and will be funded by an increase in grant funds from the California Emergency Management Agency, Law Enforcement and Victim Services Division for funding of the Victim/Witness Assistance Program.

BACKGROUND:

The Victim/Witness Assistance Program Specialist provides direct services to victims and witnesses of crime, establishes and maintains working relationships with other criminal justice agencies, and provides information to victims of crime about the criminal justice system. This increase in grant funds, resulting in the addition of a Victim/Witness Assistance Program Specialist position, will allow the District Attorney's office to provide support to more victim's of crime in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/09/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 9, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Cherie Mathisen (925)
957-2234

BACKGROUND: (CONT'D)

The California Emergency Management Agency, Law Enforcement and Victim Services Division has increased grant funding to the District Attorney's office beginning in fiscal year 2015/16, which will allow the District Attorney's office to increase staffing to better serve victims of crimes in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the District Attorney's Office will not be authorized one additional position for Victim Witness services and may not be able to claim grant funding from the State for the provision of those services.

CHILDREN'S IMPACT STATEMENT:

No Impact

ATTACHMENTS

P300 No. 21664