



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services  
Date: February 10, 2015

Subject: Add one (1) Public Health Program Specialist I position in the Health Services Department

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No.21611 to add one (1) permanent full-time Public Health Program Specialist I (VBSD) (represented) position at salary plan and grade level ZA5-1602 (\$5,279 - \$6,416) in the Health Services Department.

**FISCAL IMPACT:**

Upon approval, this request has an annual cost of approximately \$128,366.88, which includes \$27,335.70 in pension costs, which is 100% offset by federally qualified health care revenue.

**BACKGROUND:**

The Health Services Department is requesting to add one (1) Public Health Program Specialist I position assigned to Public Health Division's Clinic Services. Due to the expansion of its school based services program, the sole program manager's workload has significantly increased and cannot be sustained. The new position is necessary in order to efficiently manage the increased staff and services. The two managers will have split responsibilities with reasonable workload to effectively manage the day-to-day operations of the services provided at 41 different school sites throughout the County.

☐ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/10/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor

Mary N. Piepho, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

ABSENT: Candace Andersen, District II  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 10, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact:

cc: , ,

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, there is not sufficient staff to effectively manage Public Health's School Based Clinic Services.

## ATTACHMENTS

P-300 #21611