



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: February 10, 2015

Subject: Amend Blanket Purchase Order #F30659 with Sharp Business Systems

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department, to execute an amendment to blanket purchase order #F30659 with Sharp Business Systems, increasing the payment limit by \$160,000 to a new total payment limit of \$3,240,000 for equipment and print management services, and extending the term to April 30, 2015.

FISCAL IMPACT:

\$3,240,000: 100% Administrative Overhead (10% County; 45% State; 45% Federal).

BACKGROUND:

Sharp Business Systems was selected through sole source justification to provide copier equipment and print management services. This Purchase Order amendment will allow for continued services during the completion of open bid process currently in process for these services.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be unable to pay for equipment and print management services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/10/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 10, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Candace Andersen, District II
Supervisor

By: June McHuen, Deputy

Contact: Earl Maciel 3-1648

cc:

CHILDREN'S IMPACT STATEMENT:

None