



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Interim Director, Conservation & Development Department  
Date: March 3, 2015

Subject: 2014 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC)

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## **RECOMMENDATION(S):**

ACCEPT the 2014 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC), as recommended by the Conservation and Development Director.

## **FISCAL IMPACT:**

No General Fund impact. Costs to staff the committee were paid by Community Development Block Grant, and HOME Investment Partnerships Act funds.

## **BACKGROUND:**

Board policy requires that regular and ongoing board, commission, or committees shall annually report on its activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year.

## **ANNUAL REPORT**

1. Activities: The AHFC met in February of 2014 to consider seven applications for \$8.5

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V  
Supervisor

By: Stephannie L. Mello, Deputy

Contact: Kara Douglas 674-7880

cc:

million in Community Development Block Grant (CDBG), and HOME Investment Partnerships Act (HOME) funds. Projects recommended for funding included construction of three multifamily apartment projects located in Antioch, El Cerrito, and Walnut Creek; and a homeownerships project located in Martinez. The committee also recommended funds for

## BACKGROUND: (CONT'D)

the Neighborhood Preservation Program, Healthy Homes, and Home Repair, which provide rehabilitation loans and grants to low income homeowners. The AHFC met again in September and recommended HOME and CDBG funds be awarded to Resources for Community Development to rehabilitate the 32 unit Church Lane apartment project in San Pablo.

2. Accomplishments: The AHFC reviewed eight applications and provided funding recommendations for 300 units of affordable housing to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG and HOME funds.

3. Attendance/Representation: The AHFC committee achieved a quorum at both meetings. There are no current vacancies. The current members primarily represent West and Central County. The AHFC strives to have a diverse committee. Kara Douglas staffed the committee.

4. Training/Certification: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on related topics.

5. Proposed Work Plan/Objectives for Next Year: In 2015, the AHFC will meet at least twice. They met on January 21 for a study session, and are scheduled to meet again on March 16. Additional meetings will be held if applications are received during the year.

## CONSEQUENCE OF NEGATIVE ACTION:

The Board would not have a 2014 report on the Affordable Housing Finance Committee.

## CHILDREN'S IMPACT STATEMENT:

The AHFC reviews and makes recommendations on many types of affordable housing projects. Some of these meet Goal 3 on the Children's Report Card: Families are Economically Self Sufficient.