



**Contra
Costa
County**

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: February 3, 2015

Subject: Clerk-Recorder Imaging and Information Systems

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with AtPac, Inc., effective February 3, 2015, to increase the payment limit by \$17,644 to a new payment limit of \$1,672,852 to provide 32 CQCS RT and 32 CQCS-W Cyberscience software licenses, with no change to the original term.

FISCAL IMPACT:

There is no impact on the County General Fund. The original contract and this amendment are funded by dedicated Modernization Trust Fund monies (Budgetary Org. 2451). The cost of this contract amendment will increase the contract payment limit by \$17,644, from \$1,655,208 to \$1,672,852.

BACKGROUND:

The Clerk-Recorder contracts with AtPac, Inc. for a custom software system that provides the core functions of recording documents, providing certified copies of records, issuing marriage licenses, imaging and indexing records for permanent preservation/archive, maintaining multiple database systems for redundancy and back-up and several other vital functions the division provides to the public. County departments are granted access to the

☒ APPROVE ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Barbara Dunmore
335-7919

cc:

Recorder's system data when the required software license is obtained for each user. This amendment will allow the Assessor's Office to increase the number of users accessing the Recorder's system data to facilitate business processes.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board of Supervisors elect not to approve the recommendation, the Assessor's access to the Recorder's system data will be limited to its existing users.

CHILDREN'S IMPACT STATEMENT:

None.