



**Contra
Costa
County**

To: Board of Supervisors
From: Jessica Hudson, County Librarian
Date: March 3, 2015

Subject: Cancel One (1) Library Assistant-Journey Level Position and Increase the Hours of One (1) Library Assistant-Journey Level Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21596 to cancel one part-time (20/40) Library Assistant- Journey Level (3KVB) (represented) position No. 11665 and increase the hours of one part-time (20/40) Library Assistant-Journey Level (3KVB) (represented) position No. 6077 to full time at salary plan and grade QXX-1030 (\$2,988-\$3,816) at the Library Department, Pleasant Hill.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost savings to the Library Fund of approximately \$14,099. No fiscal impact to the County General Fund. This position is funded in the Library budget.

BACKGROUND:

As part of a budget strategy to reduce benefits costs and to increase our competitive ability to fill vacant positions, the Library carefully evaluated the possibility of merging part time positions into full time positions and determined that it could make these position changes at

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/03/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 3, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Michelle McCauley, (925)
927-3202

the Pleasant Hill Library. Canceling one part time Library Assistant-Journey Level position and increasing the hours of another part-time Library Assistant-Journey Level position will result in a net savings of \$-14,099 annually.

CONSEQUENCE OF NEGATIVE ACTION:

If these position changes are not implemented, the Library will not realize a cost savings and will remain competitively disadvantaged in filling its vacant positions.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 21596 Library Asst