



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Interim Director, Conservation & Development Department  
Date: January 6, 2015

Subject: Agreement between Contra Costa County and the City of Walnut Creek for the Housing Rehabilitation Loan and Grant Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Interim Director, or designee, to execute an agreement with the City of Walnut Creek to transfer to County an amount not to exceed \$159,858 for purposes of the City's Housing Rehabilitation Loan and Grant Program, for the period January 1, 2015 through June 30, 2015.

**FISCAL IMPACT:**

No fiscal impact to the General Fund. All funds are City of Walnut Creek funds.

**BACKGROUND:**

The Department of Conservation and Development administers a housing rehabilitation loan program through its Neighborhood Preservation Program (NPP). NPP offers low interest loans and grants to low-income households who own and occupy their home. The loan recipients qualify for loan assistance under County guidelines and U.S. Department of Housing and Urban Development (HUD) regulations.

The City of Walnut Creek wishes to enter into an agreement with the County to enable the County NPP to administer the City's Housing Rehabilitation Loan and Grant Program. The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/06/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 6, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kara Douglas  
674-7880

cc:

program offers loans or grants to homeowners who cannot obtain conventional financing. Funds are used to eliminate conditions that are detrimental to health and safety, and for repairs such as roofing, electrical, plumbing, mechanical, termite repairs, lead paint mitigation, disabled accessibility, interior and exterior painting and other necessary deferred maintenance repairs. The program promotes the stabilization and enhancement of older neighborhoods in order to encourage a sense of pride in the neighborhood.

### BACKGROUND: (CONT'D)

The City receives CDBG funds from HUD and has approved and authorized the expenditure of \$159,858 in CDBG funds for the loan program. The City will pay the County a minimum of \$1,500 for each loan and grant up to a maximum of 20 percent of the loan or grant amount as compensation for the services provided by the County to the City.

### CONSEQUENCE OF NEGATIVE ACTION:

If the Board of Supervisors does not approve this agreement, the program will be delayed or cancelled, and the County will not receive the administrative fees that are earned through implementation of this program.

### CHILDREN'S IMPACT STATEMENT:

N/A

### ATTACHMENTS

Home Rehabilitation Contract