



Contra
Costa
County

To: Board of Supervisors
From: Philip F. Kader, County Probation Officer
Date: January 6, 2015

Subject: Purchase order with Compucom Systems, Inc. for the purchase of Microsoft Licenses

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Probation Officer, a purchase order with CompuCom Systems, Inc. in an amount not to exceed \$138,489 for software application licensing for the period February 1, 2015 through January 31, 2018.

FISCAL IMPACT:

\$138,489 Total, \$46,163 annually; 100% General Fund.

BACKGROUND:

This agreement with CompuCom, Systems, Inc. allows the Probation Department to be in licensing compliance for its servers, computers, tablets and cell phones for Microsoft products that are essential for its day-to-day operations. The agreement provides for an annual verification of the total number of users and licenses used/needed at the end of each year (a true-up) to adjust for any additions or deletions to the original number of licenses purchased. In accordance with Administrative Bulletin No 611.0, County Departments are required to get Board approval for single item purchases over \$100,000.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/06/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 6, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema,
925-313-4195

By: Chris Heck, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to secure Board approval will jeopardize Probation's ability to secure Microsoft licenses that are legally required to be able to use Microsoft software in Probation's daily business operations.

CHILDREN'S IMPACT STATEMENT:

Not applicable.