



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 6, 2015

Subject: Add one permanent full-time 40/40 Supervising Environmental Health position and Cancel vacant permanent full-time 40/40 Assistant Director of Environm

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21583 to add one (1) permanent full time 40/40 Supervising Environmental Health (VLHA) at salary level ZA5-1831 (\$6,622-\$8,049) and Cancel one (1) Assistant Director of Environmental Health position (VLGA) #00009088 at salary level ZA5-1899 in the Health Services Department.
(Represented)

FISCAL IMPACT:

Upon approval, this action will result in an annual savings of approximately \$6,727.92 in annual salary costs and \$2,388.42 in pension costs. Savings are 100% Environmental Health Fee revenue.

BACKGROUND:

Supervisors in Environmental have an average of 9 direct reports each. Because of the large staff size the Supervisors are having difficulties keeping up with Personnel needs and addressing changing program needs (e.g. FDA Standardization, Federal model pool code, new legislative mandates, Title 22 and Title 24 updates). By adding an additional supervisor, each supervisor will have 6-7 direct reports. Staff and program needs will be

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/06/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 6, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Shelanda Adams,
925-957-5263

cc:

more manageable for the supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If this action not approved, the department will have a difficult time providing adequate supervision for staff and address changing program needs.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

P-300 #21583